

Terms of Reference

Full Members

1. DEFINITION OF TERM “FULL MEMBER”

Full membership shall be open to non-profit or not-for-profit organizations involved in research or development relevant to industrial technology. In exceptional cases, for-profit companies that operate a substantial portion of their business as an RTO should be considered for full membership.

Full Membership is intended for any organization that primarily does research, e.g. research and technology organizations (RTOs), universities with applied research programs, organizations that predominantly function as an RTO, or other organizations at the discretion of the Secretary General and President.

2. CONTACT PERSONS

Full Members appoint one Contact Person and one Alternate as principal points of contact between the Full Member and the WAITRO Secretariat for WAITRO-related matters. The Full Member represents that the Contact Person and Alternate are authorized and empowered to represent it in matters concerning WAITRO membership and activities. Full Members are responsible for updating any change of the designated Contact Person or their contact information.

3. FINANCIAL CONSIDERATIONS

MEMBERSHIP FEES: Full Members shall pay annually to WAITRO a Membership Fee periodically set by the WAITRO Executive Board and approved by the WAITRO General Assembly and published on the WAITRO website.¹ The membership fee is due on January 1st and payable within 90 days.

EXPENSES: Partners are generally expected to cover their own expenses associated with their engagement in WAITRO activities, unless other arrangements have been agreed upon in the case of specific activities.

4. OBLIGATIONS OF FULL MEMBER

Full Members shall update their corporate information on the WAITRO database at least once per calendar year. While there is no obligation to take part in WAITRO activities beyond providing data, the Full Member should have an ongoing active interest in international (cross-border) research and the United Nations Sustainable Development Goals.

5. USE OF WAITRO VISUAL IDENTIFIERS

After approval from the WAITRO Secretariat, each Full Member may display the WAITRO logo and link to the WAITRO web-site from its own web-site. The logo of each Full Member shall be displayed on the WAITRO website, with a link to the Full Member’s web-site.

¹ The 25th WAITRO General Assembly waived the membership fee until December 31st 2022.

Full Members will have an opportunity to display information on the WAITRO website itself if it is directly related to WAITRO activities and/or objectives. Such Information must be approved by the WAITRO Secretary General.

6. REVIEW OF ENGAGEMENT

If a Full Member fails to meet the conditions indicated herein, it will be notified to comply with these requirements within 90 days, otherwise its status will be terminated. Prolonged inactivity can be a reason for WAITRO to terminate Membership. If a Full Member is inactive for more than two years, WAITRO might evaluate the membership, preferably in collaboration with the Full Member, and may terminate the membership at the discretion of the Secretary General.

7. TERMINATION OF MEMBERSHIP

A Full Member may at any time cancel their WAITRO membership by giving notice to the WAITRO Secretariat. The Full Member will allow WAITRO 30 days to reflect the change on its website and membership materials.